

**Colfax Township, Weldon Township & Village of Thompsonville
 Joint Planning Commission / Joint Zoning Ordinance**

P.O. Box 115, Thompsonville, MI 49683 (231) 378-2377

**ZONING PERMIT APPLICATION
 (EXCLUDING DWELLINGS and ACCESSORIES THERETO)**

References to "Section" and "Article" refer to the Greater Thompsonville Area Joint Zoning Ordinance. They are provided to assist the applicant. The references highlight parts of the Ordinance that may be applicable but do not necessarily identify all parts that apply.

Important Notice to Applicants: This application must be completed in full and 10 copies submitted to the Zoning Administrator (see #15). All questions must be answered completely. If additional space is needed, number and attach additional sheets. Approval of this application is required before a Zoning Permit can be issued. The erection of a building or structure, or excavation for any building or structure, prior to the issuance of a Zoning Permit is a violation of the Zoning Ordinance.

1) APPLICANT:			
Name	Street Address	City / State / Zip Code	Telephone #
2) Applicant's Interest in Property: <input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Buy Option <input type="checkbox"/> Other/Specify:			
3) Property Address:		between and	Roads
4) Landowner: Name, address & phone number of landowner if different than "Applicant":		12) This application is made for a: Refer to the Zoning Ordinance to determine if the proposed use or building is classified as a "special land use" according to the District in which it is to be located. (check all as appropriate)	
5): Property Tax #:	Platted Subdivision	<input type="checkbox"/>	<input type="checkbox"/>
6) Zoning District:	Site Condominium	<input type="checkbox"/>	<input type="checkbox"/>
7) Property Acreage:	Multiple Family Dwelling	<input type="checkbox"/>	<input type="checkbox"/>
8) Existing Use:	Special Land Use	<input type="checkbox"/>	<input type="checkbox"/>
9) Is parcel in a: <input type="checkbox"/> platted subd. <input type="checkbox"/> condo. subd. If "yes", subd. name:		New	Addition or Alteration
10) Deed restrictions on parcel: <input type="checkbox"/> Yes <input type="checkbox"/> No			
11) Names, addresses, phone #s of all other persons or entities having legal or equitable interest in the land:			
a)	Commercial Use (if not above) Briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
	Industrial Use (if not above) Briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
b)	Accessory Use/Bldg. Briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
	Other/Specify:	<input type="checkbox"/>	<input type="checkbox"/>

FOR TOWNSHIP USE ONLY			
Application Number:		Tax Parcel Number:	
Date Received:		Date of Final Action:	
Fee Paid	Date	Final Action Taken By:	ZA JPC
1)		Final Action Taken: (circle as appropriate)	
2)		Approved	Approved with Conditions
3)			Denied
Notes:			

13) If the property or any existing structure(s) are nonconforming, describe each nonconformity (see Article 7). These nonconformities may apply to such things as, but not limited to, building setbacks, lot area, and lot width.

14) SUPPORTING DOCUMENTS: 10 copies of the following materials shall be submitted along with 10 copies of this completed application.

- A. Legal Description:** The legal description of the property subject to the application.
- B. Proof of Property Ownership:** Proof of ownership of the property subject to the application, such as a warranty deed, land contract, or other evidence of interest in the property.
- C. Deed Restrictions:** A copy of all existing deed restrictions impacting the property.
- D. Detailed Description:** A detailed description of the proposed actions being applied for, including any proposed uses of land and/or proposed uses of existing and new buildings. If a commercial or industrial use is being proposed, include information on the number of total employees, employees per shift, principal products for sale or manufacture, hours of operation, anticipated truck/delivery traffic, and related operational characteristics. The narrative description must be dated along with the signature of the applicant, and the preparer's signature if different than the applicant.
- E. Site Plan:** Sec. 13.2 identifies the land uses for which Site Plan approval is required prior to the issuance of a Zoning Permit, such as commercial and industrial uses. If Site Plan approval is required for the applicant's project according to Section 13.2, the applicant shall submit the required copies of both this completed application form and a Site Plan according to Article 13.
- F. Special Land Use:** Article 4 identifies what land uses are classified as "Special land Uses," according to each zoning district. If special land use approval is required for the applicant's project according to the particular District in which the property is located, the applicant shall submit the required copies of both this completed application form and a Site Plan according to Article 13, along with a detailed description of the project (see "D" above). Section 14.6 identifies standards for the review of special land use applications. The applicant is encouraged (not required) to submit written documentation to support the special land use application according to these approval standards.
- G. Open Space Preservation Community (OSPC):** If the applicant is applying for approval of an OSPC (Sec. 8.19), the applicant shall submit the required copies of the following: a) this completed application form; b) a Site Plan according to Article 13; c) detailed description of the project as described in "D" above; and d) a Conventional Plan according to Sec. 8.19(C)(2).

15) AFFIDAVIT: I (we) the undersigned affirm that the foregoing answers, statements, and information are in all respects true and correct to the best of my (our) knowledge and belief. I (we) the undersigned understand that the Land Use Permit applied for, if granted, is issued on the representations made herein and that any Zoning Permit or Building Permit subsequently issued may be revoked because of any breach of representations or conditions, or because of the lack of continued conformance with zoning ordinance requirements.

Applicant Signature(s)	Date	Property Owner's(s) Signature(s) (if different than applicant)	Date
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