

Colfax Township Meeting

December 11, 2024 Regular Meeting Minutes

Colfax Township Hall

Meeting Called to Order: at 1900 by Supervisor Seguin.

Pledge of Allegiance

Attendance: Present: Supervisor Seguin, Trustee Besey, Treasurer Hoseit, Clerk Mosher
Absent: Trustee Greene

Agenda: Motion to approve as presented by Mosher, Seguin seconds. No opposition, motion carries.

Public Comment: none

Guests: Greg Kraft, JPC Chair: Update on Master Plan. Cost estimated at \$21K with \$15K set aside from Weldon separation. Remaining \$6K to be split between Colfax and the Village—will be included in annual budget, just giving a heads up. Vote was to be held at December JPC meeting regarding Zoning Assessor position. Update to include public hearing for Master Plan will also include items previously discussed at joint meeting with Township and Village last year including STR, Trailer/campers/storage, signs, parcel size, barndominiums, as well as any additional topics the public brings forth. No action.

County Commissioner's Report: None.

Meeting Minutes: Motion to approve as presented by Seguin, second by Besey with Hoseit to clarify tax collection mandatory dates at next meeting. No discussion, motion carries.

Treasurer's Report: Motion by Mosher, second by Segui to approve as presented. No discussion, motion carries.

Campground Report: Closed. Final water sample submitted and passed. Issues with garbage pick-up continue—bill for a pick-up which was not requested to be followed up with. Seguin asks if the dumpster can be locked to prevent dumping throughout the winter. Besey states that is not much of a problem since no one can easily get back there, but it really is not possible with the setup of the dumpster. If illegal dumping becomes an issue, this can be revisited.

Clerk's Report: Attempting to schedule next audit. Assessor done as of Dec 31, 2024. Ad can be placed with MAA—Mosher has requested information. Cost is \$300-\$400 for ad. Motion to approve MAA ad if deemed necessary by Seguin, second by Besey. No discussion, motion carries.

Supervisor's Report: None.

Additional Written Reports:

Blight Report: Verbal report: Carmean Rd. property appears to have activity but no evidence yet of anyone residing there. If any evidence, zoning will become involved.

Joint Planning Commission Update: absent.

Zoning Administrator Report: absent.

Library: Minutes received via mail.

Unfinished Business:

A). Cemetery and hall signage: Discussion of signage previously proposed. All present express interest in pursuing large metal archway sign which will have longevity. Mosher to reach out for additional information.

B). Gutter bids: One bid received, one was said to be dropped through drop slot but not located—will try to locate and additional bid to be requested.

C). Retirement Fund: tabled.

D). CD Renewal: No action has yet been taken with this—task was not clearly assigned to anyone. Mosher to initiate CD renewals as previously discussed.

E). Gallagher Road property: Discussion: Mosher, per Road Commission and County, no requirement to maintain a seasonal road. If landowners wish to pursue improvements, they can work with BCRC. No communication from Greene re: what she may have found out.

Vote on non-statutory duties and determine pay:

Cemetery:	Mosher	\$ / occurrence: TBD
FOIA Coordinator:	Mosher	\$ / occurrence: TBD
Web Page updates:	Mosher	\$ 35 / month
Mow Hall:	Besey	\$ 90 / occurrence
Mow Cemetery:	Besey	\$350 / month
Mow Campground:	Besey	\$350 / occurrence, \$125 partial
Snow Plowing:	Besey	\$90 / occurrence (to include \$10 per shoveling)
Hall Maintenance:	Besey	\$20 / hour
Campground Manger	Besey	\$200 / month

Seguin motions to accept all above, Hoseit seconds. Roll Call: Ayes: Hoseit, Seguin, Mosher, Besey, Nays: None. Absent: Greene. Motion carries.

New Business:

Budget Review: Mosher states elections cost center is over and needs to be supplemented – this overage will be reimbursed by the state, but cannot move forward with the CC in a negative status. General Government CC also over budget due to audit for previous year was paid in this fiscal year as well as current year audit. Motion by Mosher to move funds from General fund into current year budget: \$4500 to CC 170-101 and \$1345.42, second by Seguin. Roll Call: Ayes: Hoseit, Besey, Mosher, Seguin, Nays: none, Absent: Greene. Motion carries.

Pay Pending Bills: Motion by Seguin, second by Hoseit to pay bills as presented.

New ePollBook laptop: State of Michigan will provide reimbursement for replacement of one ePollBook, which is required to conduct elections. Motion by Mosher, second by Seguin to purchase a new laptop for elections, which will then be submitted to the state for reimbursement. Discussion: old laptop can be used by deputy clerk in office. No opposition, motion carries.

MTA Trainings: discussion about trainings available: Mosher states each person can sign up for the trainings online and request to be billed, each person must forward emailed invoice to Mosher. No availability for the training in Thompsonville. Online and various other locations available.

Correspondence: none.

Additional Public Comment: none

Adjournment: Motion by Mosher, 2nd by Seguin to adjourn at 2014.

**Next meeting: Wednesday
January 8, 2025 - 7:00pm**