

Colfax Township Meeting

April 12, 2023

Colfax Township Hall

Meeting Called to Order: at 19:00 by Supervisor Seguin.

Pledge of Allegiance

Attendance: Present: Trustee Besey, Supervisor Seguin, Clerk Mosher, Trustee Greene

Absent: Treasurer Hoseit

Agenda: Greene requests addition of item E under New Business. Seguin motions to approve agenda with addition of Parking Lot under New Business, E. Greene seconds. No opposition, motion carries.

Public Comment: None

Guests: Deb Frisbee, Thompsonville Summer Fest: last one was 2019 due to COVID. She is the new organizer. Will be similar to prior years. Has 34 booths spoken for thus far, will run June 19 from 6-9pm, Benzie Trolley from Benzie Bus will likely be providing shuttle service to and from Airport to remedy parking situation. Welcomes input and volunteers.

County Commissioner's Report: Absent.

Meeting Minutes: Motion by Seguin with support by Besey to approve March 8 2023 Regular Meeting minutes and March 21, 2023 Budget Hearing minutes with correction to March 8 meeting from "council" to "counsel." No opposition, motion carries.

Treasurer's Report: Motion to approve March's Treasurer's Report by Seguin, second by Greene, no opposition, motion carries.

Campground Report: Sign in campground was knocked down, put back up. Worl's Bridge closed for 1-2 weeks during the day for soil composition study related to future replacement.

Clerk's Report: QuickBooks update discussed. To be purchased in next few months.

Supervisor's Report: Trash taken care of, bags and bins bought for future use. Fire inspection completed. Brining contract discussed. Greene mentions there was a recent brining article, she will forward to Board members.

Blight Report: Discussion re: Carmean Road property. Citation to be sent and attempt to hand deliver copy, leave at house with next encounter.

Zoning Administrator Report: Written and oral report by Greene.

Joint Planning Commission Update: No meeting per Greene.

Library: Written Report provided.

Unfinished Business:

A). Adopted Budget: Reviewed, discussed increased cost of water. Will address in budget as it becomes an issue for cost center.

B). Wage resolutions: completed, signed and filed.

C). Clean Up Day: June 10, Greene to contact Mike about scrap metal, Seguin states he has already reached out to him and confirmed availability.

D). Fire Inspection: Completed with recommendation to replace 2.5 lb extinguishers with larger extinguishers. Discussion: Seguin states recommendation was for 2 5 lb extinguishers in the back room and a 10lb and a 5lb in the front. Mosher states this seems excessive, Seguin confirms inspector did say we could get away with one 10lb in the front room and one 5 lb in the back room. Mosher motions to agree to one 10lb in front room, 1 5lb in back office. Besey seconds. No opposition, motion carries. Seguin to reach out and have these placed.

E). Legal Counsel: message left at office regarding failure of prior Board member(s) to return campground equipment, no response yet.

New Business:

A). Budget Review: Reviewed, no changes recommended.

B). Pay Pending Bills: Include 941 Q1 2023 and EFT State of Michigan. Bills reviewed. Motion to pay all bills as presented by Mosher, second by Besey. No opposition, motion carries.

C). Annual Audits: excess cost, nearly \$5,000 this year, price not guaranteed for future years. Discussion. Okay to contact a second auditor for alternate years. Mosher to look into this.

D). Colfax Fiduciary for JPC: Discussion. Possible shift in responsibility. Village uses BS&A, discussion re: what functions this position forms. Discussion tabled.

E). Parking Lot: Seguin motions, Besey seconds to look for bids for paving parking area.

Correspondence: Communication from Northern Disposal – Seguin to contact and correct the date of the Spring Clean Up.

Additional Public Comment: None.

Meeting adjourned: Motion by Mosher, second by Seguin to adjourn at 2104. No opposition, motion carries.

Next meeting: Wednesday, May 10, 2023 - 7:00pm

Respectfully Submitted,

DeAnn Mosher, Clerk
Colfax Township