

Virtual Meeting Minutes for February 10, 2021

Colfax Township meeting February 10, 2021 was called to order by Ron Sequin at 7 PM.

Pledge of Allegiance was said.

Board Members Present: Ron Sequin, Audrey Swisher, Gene Hoseit, Shelley Greene, Barbara Hoseit meeting opened.

There were three call in attendees DeAnn Mosher, Evan Warseke & Tom Besey.

Agenda approval and additions: DeAnn Mosher requested to be added to the agenda per her text request to Supervisor Ron Sequin/indicated he had not seen it on his phone. DeAnn inquired that Tom Besey was Deputy Supervisor. Agenda approved with additions.

County Commissioner Report: Evan Warseke gave report, suggested board members could meet in person with the public calling in virtually. Linda Ferrel resigned Andy Miller will replace her, they will be looking for replacement for Mitch Dietch. No tire recycles at this time for Benzie. Iron Man run still under discussion. Gave Health Dept. phone number for covid-19 info. DeAnn Mosher added her information concerning Covid-19 vaccinations.

DeAnn Mosher inquired about check for her election worker had been paid, she stopped to the hall for check, stated that there was a lot of trash talk about DeAnn that she did not appreciate at. Ron Sequin inquired of the clerk what her response was to this. Clerk explained that the young lady came to the office door asking to pick up her check and was explained that the township did not have one there for her. DeAnn, stated that she had explained to the new clerk and deputy clerk that she had entered the check in the computer to be printed for the December check. Also, that the information was left beside of the computer and that she does not have access for it in her possession. She tried to explain to the clerk how to use Quickbooks to print the check for the person. A hotly contesting discussion pursued between DeAnn and Clerk concerning the issue, DeAnn requested that Ron Sequin inter into the issue. Clerk asked for an invoice explaining how many hours the person worked, what type of work she was doing. DeAnn explained that the person was helping her after the election purging the voter register files and throwing away items that this was per DeAnn. A discussion followed pertaining the voter paperwork that was thrown into the trash at the end of the day with explanation why the voter registration cards, and information had been tossed. Ron Sequin, will the check be written than? DeAnn, is there somewhere we can assess the transaction list concerning the packets for the meeting are available? Clerk answered the message to inform her that packets were in the holder in the back of the bulletin board. Shelley, all is required to an agenda on the website and bulletin board is all that is required by law. A long discussion pursued between Shelley and DeAnn. Ron Sequin asked if the check will be issued as soon as required information is received. DeAnn stated that it should be in the computer and that the girl was there with her all the times she was there working. Shelley and DeAnn continued to discuss how to find the information on the computer. Clerk stated that she was unable to find information on the computer concerning Aylissa Holston. DeAnn stated that she is always available via phone and that she has a file Colfax Township emails that she could provide. DeAnn stated that they had been holding the retirement for her and Laura Dreager in the general fund and that when they updated Quickbooks to 2018 that the monies had been removed from the budget liabilities. DeAnn explained that the liabilities were withheld from their checks and were sent to John Hancock at the fiscal

year end. They never noticed that it never occurred to her when it did not pop up. Shelley, you did not realize that it was never sent. They never paid attention to the statements concerning that the monies were not being sent. DeAnn and Laura were not interested about the interest that was being collected in the general fund neither one of them are interested in collecting this interested. Apparently, when they updated the Quickbooks to 2018 they did not reset the program to recognize the liability. Shelley and DeAnn continued to discuss the retirement issue for an additional 20 minutes.

Shelley: inquired about W-4 and I9's discussion, the use of the deputies for assistance for Clerk and Treasurer how much time they can be used. All votes must be roll call and that they be written in the minutes as "no nay votes". DeAnn interrupted to inject here expertise in writing minute. Shelley interjected that it must be written by the law in the minutes. Clerk asked if the minutes were approved or not. Shelley requested that the clerk enter that she made a motion that the clerk call MTA to inquire on there comments concerning the handing over the emails and township information needed from the previous clerk and treasurer. Shelley asked for this to be corrected.

Minutes of January approval 2021 , motion made by Shelley, Seconded by Ron. Roll Call Vote: Ron-yes, Audrey-yes, Gene-yes, Barb-yes, Shelley-yes.

Treasurers Report: Shelley questioned report concerning Campground account same as previous report. Questioned the deposits made – Treasurer will remove the deposits; election wages were taken from the campground fund. Shelley stated this does not have anything to do with what she is talking about. Balance should be the same as the beginning balance. Barb will make the changes. Shelley continued to repeat her statement. Shelley made motion to approve report, Gene seconded. Roll call vote: Ron-yes, Shelley-yes, Barb-yes, Gene-yes, Audrey-yes.

Clerks Report: Read letter from John Hancock was interrupted by Ron and Shelley that it is under unfinished business. Reported on continuing investigation into W4's and I9's. Signed up BOR participants for training.

Supervisor report: Ron Sequin, Lawrence and Rick Damore took Board of Review training was not sure the other BOR members took training. Talked to Evan about BOR and he stated he was going to post the dates and times. Talked to by Village President concerning if Township would be interested in participation with railroad depot for the park.

Zoning Administrator's report: Called district court is now open for in person sessions. Reported on Beckwith application it was amended, potential sawmill located on land purchased next to hungry Horse on Lindy road advised him on zoning procedures. Discussed ongoing inquiries in the Village. Discussed inquiry into putting a marijuana dispenser in the now closed gun shop, the township opted out of the marijuana law proposal. With court open now can proceed on previous citation issues.

JPC report: no meetings held due to Covid-19.

Correspondence: None

Unfinished business: Board approval for Supervisor to contact Attorney. Ron stated that this was discussed early in the meeting and he was not going to contact him until he knows what he is to ask about. Clerk states that she has called MTA about this and they stated that if the previous officers will not hand them over freely contact him to send them a stern letter. Shelley made a motion, and she remembers a second. DeAnn interrupted stating that she would be willing to hand over the emails and communications to the township if we would provide her with a thumb drive. No vote was taken.

Clerk requested permission to sign a resolution to authorize Clerk to signing authority with John Hancock. Shelly green made a motion to approve, Gene Seconded. Roll call vote: Ron-yes, Shelley-yes, Barb-yes, Gene-Yes Audrey-yes.

Shelley inquired about W-4's and I9's and that we leave it on the agenda for next month. Clerk stated that we are still unable to find them. Let us keep this on the agenda for now until it can be resolved.

New Business: Budget Review will need to be tabled for further investigate. Clerk is still looking for present budget to use for Budget review. Shelley we will need the Profit and loss statement for 2020-2021 to determine what needs to be budgeted. DeAnn "I can't get work in sideways" explained how the budget was increased by 5% each year, you pull the budget off the computer on Quickbooks. Quickbooks deducts it from the computer when checks printed. Clerk requested where on Quickbooks the budget is found. DeAnn explains where to find budget on computer. DeAnn states there is a 2021-2022 already entered on the computer. She copied it over already but we are not using this budget yet it is just setting there. DeAnn claims that the 2020-2021 budget is there. She just copied it over already. You are not supposed to delete previous budgets. Clerk states to Supervisor we must get the budget meetings set up. Clerk asked DeAnn how she was able to take election monies from the campground fund? You just take it out of the budget fund listed. If it was written on the campground check it came out of the campground fund.

Letter to JPC Chairperson : Ron this is not our responsibility it is the JPC concern.

Pay pending bills: Ron Sequin Audrey you watch your language. Shelley questioned postage costs. Explained it was for the winter tax statements. Tasha Jones had to much withheld from her check for Federal Tax and had to be repaid. Tom Besey inquired about check for snowplowing and was asked who authorized the plowing and argued where the drain field was, Ron Sequin argued that Tom has been plowing for years and knows when the snow needs plowed. Ron Sequin asked if there was a snow plowing police in the area. Ron stated that he should be paid the \$50.00 for the plowing. DeAnn argued that she is public, and she expects to see the meeting times on the Website. Ron Sequin stated that he would run the meeting not the Clerk.

Motion to pay pending bills: DeAnn Mosher interrupted to make sure that the check for Tom Besey be added. Motion Gene, Seconded by Shelley. Ron-yes – Audrey-yes – Gene-yes – Shelley-yes -Barb-yes.

Further question by DeAnn Mosher concerning supplies on pending bills, we brought our own pens from home. She was just checking on the supplies she bought to make sure they were still there. Clerk inquired if she had applied for the reimbursement from the state. DeAnn stated she did not as she did not have the paperwork.

Adjournment: Ron/Seconded by Shelley. Ron – yes, Shelley-yes, Gene-yes, Barb-yes, Audrey-yes.