

Colfax Township Meeting  
September 14, 2011  
Colfax Township Hall

**Meeting Called to Order** at 1901 by Supervisor Evitts, followed by the Pledge of Allegiance.

**Attendance:** Present: Supervisor Evitts, Trustee Skurski, Trustee Richter, Clerk Mosher, Treasurer Draeger Absent: None

**Agenda:** Accepted as presented.

**Public Comment:** None.

**County Commissioner's Report:** Written report provided, and reviewed.

**Library Report:** Written Report provided.

**Minutes:** August 2011 regular meeting minutes: Correction under Brining: should read "omitting Dam Site Road *within campground*." Motion to approve with this clarification Skurski, 2<sup>nd</sup> by Richter. No opposition, motion carries.

**Treasurer's Report:** Motion to approve August report as presented by Skurski, second by Evitts. No opposition, motions carry.

**Campground Report:** Sing repaired at 669. Picnic tables are being cleaned and repaired.

**Blight Officer Report:** None.

**Clerk's Report:** Election upcoming November 8; one school board vacancy, two candidates; recent training on QVF Lite (State and County currently manage all qualified voter file (QVF) issues, including new voters, change of address, deaths, moving out of a jurisdiction, etc., however trying to switch responsibility onto local governments) and e-poll book (for use at elections only); both will be required within the next year. Additional training will be required for Clerk and Deputy Clerk, equipment to be provided by the State (laptop) for e-poll book, but QVF Lite will be downloaded to current township computer. There have been issues with program compatibility. E-poll book will also require a printer, State recommends HP device (specific model recommended) which will be the responsibility of the individual Townships.

**Planning and Zoning Update:** LIAA has been selected to create the Master Plan—they have offered a \$5,000 grant to help defray the cost of development of the Master Plan. LIAA has indicated they could have the Master Plan done by January 2012.

**Unfinished Business:**

**Hall Improvements:** Exterior spigot installed.

**Metro Act revenue:** METRO Act money to be used for Wallin Road tube replacement—Benzie County Road Commission provides bill for initial payment. Project to be completed first week of October.

**New Business:**

**Pay Bills:** Motion by Skurski second by Richter to pay as presented. No opposition, motion carries.

**Brining:** Being completed-Evitts will check roads for satisfactory brining.

**MTA Meeting:** Evitts attended, Draeger questions line item for Supervisor education—is it nearing limit? Evitts affirms. To be adjusted at future date.

**Cemetery:** ordinance review update: Mosher suggests we redo ordinance/discussion on updated fees, eligibility to purchase/be buried within cemetery. No action.

**Correspondence:** Reviewed.

**Extended Public Input:** None

**Meeting adjourned** 1958.

Next meeting Wednesday **October 12, 2011** - 7:00pm