

Colfax Township Meeting  
February 9, 2011  
Colfax Township Hall

**Meeting Called to Order** at 1900 by Supervisor Evitts, followed by the Pledge of Allegiance.

**Attendance:** Present: Supervisor Evitts, Trustee Skurski, Trustee Richter, Treasurer Draeger, Clerk Mosher.

**Agenda:** No corrections or additions.

**Public Comment:** None.

**County Commissioner's Report:** Written report provided.

**Minutes:** January 2011 regular meeting minutes reviewed, Draeger motions to approve as presented, Evitts seconds. No opposition, motion carries.

**Treasurer's Report:** January 2011 Treasurer's Report reviewed, motion to approve by Evitts, second by Richter. No opposition, motion carries.

**Assessor Marv Blackford: BS&A Software:** Blackford reviews current proposal for new software for assessing. Discussion regarding need—current software will not be supported beyond 2012, new software has interface capabilities current software does not. Topic tabled. There is no money in the budget for purchase of program this year. Will need to make a decision and budget in for the next two fiscal years if agreed upon. Evitts is to redo the contract for the Assessor, to be signed at future date.

**Campground Report:** Annual report sent to the State by Richter.

**Blight Officer Report:** None.

**Clerk's Report:** QuickBooks is needed in near future, current version cannot be loaded onto new computer—authentication code cannot be located.

**Library Report:** None.

**Unfinished Business:**

**Planning and Zoning:** Weldon Township voted unanimously to adopt joint Planning and Zoning with the Village of Thompsonville and Colfax Township. Thompsonville meeting has not yet been held.

Richter motions that Colfax Township join the Village of Thompsonville and Weldon Township in Planning and Zoning. Evitts seconds. Roll call: Ayes: Draeger, Richter, Evitts, Mosher, Skurski. Nays: none. Evitts declares motion carries. Public Hearing to be held on March 2, 2011 at 7pm at the Colfax Township Hall. Evitts to get working of notice to Mosher for publication in Record

Patriot and GT Insider, running two times in each publication.

**Water Bill** for adjacent property. Evitts has taken the paperwork to the Equalization Department to start process. Paperwork should be completed by end of the month. Evitts will then take the paperwork indicating the combining of the lots to Thompsonville to prevent further billing for water on two separate lots.

**Contract for Sexton:** Evitts presents a generic contract. States when he spoke with Rhodes (current sexton) he indicated the rates have gone up \$50 for each type of service. Discussion. Richter motions to place an ad in the Record Patriot and the GT Insider accepting sealed bids for the position of sexton for Colfax Township Cemetery. Bids, including qualifications, to be sent to the hall, and the Township Board reserves the right to accept or reject any or all bids. Bids to be opened at the March 9, 2011 meeting. Evitts seconds. No opposition, motion carries. Ad to be run twice in each publication prior to March meeting.

**Clean-Up Day:** March 14, 2011 8am-1pm.

**AA Contract:** Richter presents a brief rental agreement/contract for the AA group. Review and discussion. Motion by Evitts to approve rental agreement with minor corrections in spelling, second by Skurski. No opposition, motion carries. Evitts to have appropriate individual form AA sign.

**Website:** Getting cleaned up. Richter suggests eliminating old minutes form website. Discussion: agreement that prior three months of minutes available should be sufficient. Clean up Day info is to be included on web site. Discussion on election information. Mosher suggests posting a link to the County page for accurate updates for the time being. More township-specific information can be posted when available.

#### **New Business:**

**Pay Bills:** motion by Evitts second by Draeger to pay as presented. No opposition, motion carries.

**Assessor Contract:** As discussed, dates to be changed, reference to per parcel fee to remain unchanged.

**Budget Public Hearing:** To be held on March 9 at 7pm with regular meeting to immediately follow. Mosher to publish in Record Patriot and GT Insider two time each, prior to meeting.

**Board of Review Meetings:** Organizational Meeting at Colfax Township Hall Tuesday March 8 at 5:00pm, Board of Review dates Monday March 14, 9am-noon, 1pm-4pm and Thursday March 17 2pm-5pm and 6pm-9pm. Mosher to publish in Record Patriot and GT Inside, twice each, prior to dates. Evitts also wishes to appoint Daniel Crisp as alternate BOR member in the event regular member is absent. Mr. Crisp has agreed and has served in the past. Mosher motions to appoint Daniel Crisp as an alternate BOR personnel to be used as necessary. Evitts seconds. No opposition, motion carries.

**Correspondence:** None

**Extended Public Input:** None

**Meeting adjourned 2039.**

Next meeting Wednesday March 9 - 7:00pm