

Colfax Township, Weldon Township and Village of Thompsonville  
Community Joint Planning Commission  
14714 Lincoln Avenue, Thompsonville, MI 49683

Minutes – April 4, 2019 Regular Meeting and Public Hearing

Chairperson Irene Dunham Thayer opened the meeting at 7:00 P.M. followed by the Pledge of Allegiance. Present at roll call: Commissioners Irene Dunham Thayer, Shelley Greene, Audrey Swisher, Eugene Allen, Devonia Dyer. Absent: Debra Franke (excused), Don Suchocki, Chris Bobek, Sally Bobek. Guests: Fred Knoll, Jess Knoll, William Griffin, Sandra Griffin

Agenda Additions/Corrections: Motion/second by Audrey/Devonia to accept the agenda as presented; motion carried.

Approval of Minutes: Motion/second by Audrey/Gene to approve the March minutes; motion carried.

Public Comment: None.

The regular meeting was recessed at 7:03 P.M. and the Chair opened the public hearing. The Pledge of Allegiance was said. Present at roll call: Irene Dunham Thayer, Shelley Greene, Audrey Swisher, Eugene Allen, Devonia Dyer. Absent: Debra Franke (excused), Don Suchocki, Sally Bobek, Chris Bobek.

Irene welcomed everyone and provided background on the proposed text amendments to the joint zoning ordinance and read the text to add Section 8.4.1 Private Campgrounds – Treehouse Cabins and a definition of treehouse cabins to Section 19.2 Definitions. She also read the public hearing procedures and rules for persons wishing to comment and then called for comments from the public. There were no comments from the audience, by mail or by email. The public hearing was closed. Motion by Shelley, second by Gene to adjourn at 7:10 P.M.

Regular meeting reconvened at 7:10 P.M.

Unfinished Business and Reports

A. Fred Knoll Project: Mr. Knoll said he will be working with the county road commission on widening Dinger Road. Shelley said the next steps for the JPC are to send the proposed text amendments to the Benzie County Planning Commission for review and comment and submit a recommendation of support to the legislative bodies.

B. Weldon Withdrawal: Shelley read Ward Kuhn's April 2, 2019 letter to Timothy Figura which included a list of costs associated with Weldon's withdrawal from the JPC.

C. Zoning Administrator: Irene has not heard from the prospective candidate; search continues.

D. Insurance Renewal: Shelley received renewal documents and is awaiting a call from the agent to discuss the premium. She feels it should be less but that it needs to be paid this month to maintain coverage. Motion/second by Shelley/Audrey to pay the premium of \$1,714.00; motion carried.

E. Zoning Administrator Report: A written report was provided and read aloud. Sandra Griffin had a question on the application she submitted, and Shelley asked if she could address it. Ms. Griffin asked when a decision would be made. She was informed the ordinance states a time limit of 15 days if an application is complete. If something is missing or clarification is required, the 15 days does not apply and the zoning administrator should work with the applicant to complete it. Shelley read the ordinance section regarding the time limit which satisfied Mr. Griffin. Ms. Griffin had informed Shelley prior to the meeting that she put her application in the Colfax hall drop box. Shelley told her she would pick it up just prior to the meeting, which she did, but that no action or review takes place at the meeting because each application is different and requires careful review by the zoning administrator outside the JPC meeting.

F. Village and Township Reports: Shelley reported that the term of Audrey's position was renewed for three years; the cleanup day contract was signed with American Waste for June 8; and a budget hearing was held and the budget was adopted. Gene reported the Village was applying for a \$60K grant to cap Third Street with asphalt and that Weldon Township was contributing \$5K toward the 50% match; patching is needed on CR669.

G. Budget Review/Compensation Authorization: Bills were presented for approval of \$1,714 for insurance, \$42 for website updates and \$230 for Kuhn Rogers PLC plus per diem compensation. Motion/second by Shelley/Audrey to pay as presented; motion carried.

New Business

A. Planning & Zoning News: It was agreed this subscription is needed; Shelley to get prices.

B. Debit Card: Shelley to follow up with Village clerk.

C. Training: Michigan Township Association is conducting workshops on Introduction to Planning & Zoning. Audrey and Colfax alternate Ed Ostapowicz are considering attending the May 16 session in Grayling. Devonia will be out of town and said she could attend in Jackson on May 30. Considering the distance, it was suggested an alternate option be explored.

Correspondence: Letter from Ward Kuhn and insurance renewal.

Public Comment: None.

Adjournment: Motion/second by Gene/Audrey to adjourn at 8:26 P.M.

Respectfully submitted,

Shelley Greene

Secretary

*Minutes are proposed until approved at the next meeting*