

Colfax Township, Weldon Township and Village of Thompsonville  
Community Joint Planning Commission  
14731 Thompson Avenue, Thompsonville, MI 49683  
Minutes – January 11, 2018 Special Meeting

Peggy Minster opened the meeting at 7:02 P.M. followed by the Pledge of Allegiance.

Present at roll call: Commissioners Peggy Minster, Shelley Greene, Irene Dunham Thayer, Don Suchocki, Sally Bobek, Chris Bobek, Debra Franke and Eugene Allen. Absent: Gene Houghton and Craig Meredith (excused).

Agenda Additions/Corrections: Motion/second by Irene/Debra to accept the agenda as presented; motion carried.

Approval of Minutes: Motion/second by Sally/Irene to approve the December regular minutes as presented; motion carried.

Public Comment: None.

Unfinished Business and Reports

A. Violations/Citations: Peggy spoke with Craig Meredith about citations. She asked him to issue a citation for the Johnson addition and have it ready for tonight but it isn't here. Her feeling is that if it isn't going to be done, someone needs to communicate with us why it isn't done and when it will be ready. Don agreed especially since this meeting is a week later than planned. She will follow up. On the Lindsey property, Peggy specifically asked Craig to issue that citation as well because a neighbor has an attorney and this is critical. She received an email Jan. 9 from Sue Meredith saying Craig prepared the citations and she would get him the property IDs. Peggy has not heard anything more. She told JPC attorney Ward Kuhn that steps would be taken tonight to make sure the questions were addressed in attorney Rex Graff's letter. Peggy said this is the status of the citations, why she asked for them to be issued and that the commission will need to decide later in the meeting how to proceed.

B. Lindy Road: Sally reported there is another court date May 8 on the township nuisance issue. Following discussion the JPC reaffirmed it will take no action at this time. Regarding citation fines, Sally said the magistrate's office will return one-third to the issuing municipality.

C. 2018-2019 Budget: Committee to develop proposed budget for presentation in February as required by the Joint Ordinance.

D. New JPC Ordinance: Reps from Colfax and the Village met to review the ordinance in general terms.

E. Zoning Administrator Report: Peggy read the December report. Dwelling and garage permit issued at Crystal Mountain. No violation issued on Johnson property. No violation issued on Lindsey property. \$40 fee still owed for permit is being mailed. Peggy will email report to Shelley for distribution. Sally asked if the fee owed was from a couple months ago. All agreed fees need to be paid at time of application according to the ordinance.

F. Village/Township Reports: Shelley said Peggy attended the December Colfax meeting to address attorney Rex Graff's letter to Craig Meredith, copy to township, concerning violations at the Lindsey property. The letter specifically asked about the township enforcing its zoning ordinance. Peggy assured the board it would be discussed at the January meeting. The county is switching to 10 yard recycling containers and is interviewing for building authority positions. Jordan Development has pursued personal property tax reductions in eight small townships including Colfax.

Debbie reported the Village signed a resolution with Honor Bank for the water main. Water bills will increase to \$30 and a new shut-off policy will be year round. Resolution adopted for feasibility study grant with AES for sidewalks, natural gas and other improvements. Some matching funds have been pledged, more is needed by May/June. The new well is in service. Allan Gray retired; Tim Windram and Scott Little will handle water duties. Tim is also Streets Administrator. Reduce Santa goodie bags to 150. DeAnn Mosher will be in charge of concession and ball fields. PTS inquired about a community sledding party at the airport but need to check on liability.

Sally said Weldon adopted a resolution of support for the Village's feasibility study. Obtaining quotes on work in the hall including a very small kitchen area. BS&A sketching software will be ordered for assessor. Seven are interested in the planning commission. Some people expressed interest in the Day Use Park being open all the time. Committee was formed to explore having a restroom and trash receptacle on Haze Road at the river.

G. Budget Review/Compensation Authorization: Kuhn Rogers PLC invoice was \$175.50. Added 8 cents to Craig Meredith's compensation to correct errors from November/December (total \$166.75). Motion/second by Irene/Chris to pay invoice and compensation. Roll call: Eugene Allen, Debra Franke, Chris Bobek, Sally Bobek, Don Suchocki, Irene Dunham Thayer, Shelley Greene, Peggy Minster – aye; nay – none; motion carried.

#### New Business

A. Interim Zoning Administrator: Peggy asked for discussion. There was support and agreement to move forward on the issue so that duties are fulfilled. She said Craig was told a medical leave would be discussed tonight so he could focus on getting well. Eugene shared the medical leave process at the Village. Peggy spoke with Coury Carland and Mark Draeger as possible candidates. The JPC directed Peggy to call Craig, inform him he is on medical leave until he can perform duties at 100% and send a confirmation letter. Motion by Don, second by Chris to give Peggy the authority to hire Mark Draeger as interim zoning administrator while Craig Meredith is on medical leave and at the same pay rate. Motion carried. The computer and key to office are needed ASAP.

Peggy noted Mr. Graff's letter requests all documentation related to the Lindsey property. Need the computer to search for relevant documents. Peggy requested July-September minutes and zoning administrator reports from Shelley.

B. Weldon Withdrawal Timeframe Letter: Send letter to request timeline regarding withdrawal in order for the entities to effectively plan and conduct business. Sally said this was expected soon from their attorney.

Correspondence: None.

Public Comment: None.

Adjournment: Motion/second by Irene/Sally to adjourn at 8:28 P.M.

Respectfully submitted,

Shelley Greene

Secretary

*Minutes are proposed until approved at the next meeting*