

Colfax Township, Weldon Township and Village of Thompsonville  
Community Joint Planning Commission  
14731 Thompson Avenue, Thompsonville, MI 49683  
Minutes – April 2, 2015 Regular Meeting

Sue Meredith declared the meeting open at 7:01 P.M. following the Pledge of Allegiance.

Present at roll call: JPC members Jack Richter, Shelley Greene, Peg Minster, Sue Meredith, Chris Jones, Don Suchocki and Eugene Allen; alternates Sally Bobek and Irene Dunham-Thayer; and ZA Craig Meredith.

Absent: Debra Franke and Mike Foust (excused).

Guest: Kathy McCarthy.

Agenda Additions/Corrections. **Motion** by Jack, seconded by Peg to approve the agenda with the addition of Zoning Administrator contract. Ayes: all; motion carried.

Approval of Minutes. **Motion** by Peg, seconded by Gene to approve the March 5 regular meeting minutes. Ayes: all; motion carried.

Draft Joint Zoning Ordinance. Shelley to contact Mark Eidelson concerning standards for two-family dwellings/revision of Section 18.6. **Motion** by Don, seconded by Jack to recommend Option 1 Notice of Adoption of Joint Zoning Ordinance to the legislative bodies. Ayes: all; motion carried.

Unfinished Business

A. Zoning Board of Appeals. Shelley to contact Mark Eidelson concerning training workshop.

B. Office Equipment. Discussed set up of office area for the ZA and equipment needs. This included a four-drawer file cabinet, laptop with MS office for planning/zoning documents and a printer. Approval was granted for Craig and Shelley to shop for these items.

C. Cleanup Days. Sue will prepare a flyer for distribution in the Village. Shelley will do the same and post locally.

D. Zoning Signs. Shelley to investigate cost from the Road Commission.

E. Zoning Administrator Update. Craig reported Crystal Mountain wishes to separate the Legacy Art Park from its property for administrative purposes. Four land use permits have been issued.

F. Budget and Expense/Compensation Approval. Sue presented two bills from the Pioneer Group, \$53.77 each, for JPC public hearing ads published January 7 and January 21 totaling \$107.54. Shelley presented a GT Insider bill for \$100.00 for the January 25 public hearing display ad. Compensation authorization for the April 2 meeting was presented. **Motion** by Shelley, seconded by Peg to approve payment of the bills and comp authorization. Roll call vote; ayes: Richter, Greene, Minster, Dunham-Thayer, S. Meredith, Jones, Suchocki, Bobek; nays: none; absent: Franke, Foust. Motion carried. Shelley said DeAnn Mosher asked for detail on prior year expenses as it relates to the JPC budget request. Sue plans to work with Carrie on setting up reports. She also provided Dick Figura's response to a question on the SEV percentages raised by Ron Evitts at a previous meeting. Mr. Figura interprets the percentages as each entity's share toward the JPC budget and noted that an SEV review is provided for every five years or sooner if deemed necessary.

G. Zoning Administrator Contract. Sue provided revised copies; Dick Figura added a section on mileage. **Motion** by Don, seconded by Jack to accept Zoning Administrator contract as written by attorney. Roll call vote; ayes: Richter, Greene, Minster, Dunham-Thayer, S. Meredith, Jones, Suchocki, Bobek; nays: none; absent: Franke, Foust. Motion carried.

New Business

A. Insurance Renewal. Premium for policy is \$1,308 and due in April. It was agreed to add the optional Casualty Limited Terrorism Coverage for an additional \$2. Sue will forward the signed Invoice/Bind Request to Carrie Aldrich for payment. Cost of coverage for zoning will be determined by Burnham & Flower upon review of the completed Zoning Questionnaire.

B. Betsie Valley Elementary Childhood Fair. Shelley was informed by the local librarian of an opportunity to participate in the Fair as a way to inform parents about the JPC. Due to schedule conflicts the JPC will not participate but will try again next year.

C. CEDS and Regional Prosperity Plan. Shelley reviewed material sent by Networks Northwest. The regional Economic Development Administration identifies projects that may be eligible for EDA or other funding. More information is needed, and there was no timetable shown on the material.

D. Capital Improvements Plan. Peg reported the committee has met and is working on a draft document.

Correspondence. Insurance proposal was received and approved.

Public Input. Kathy McCarthy spoke of a possible doggy day care center at her home.

Adjournment. **Motion** by Don, seconded by Sally to adjourn at 8:45 P.M.

Respectfully submitted,

Shelley Greene

Secretary

*Minutes are proposed until approved at the next meeting*