

Colfax Township, Weldon Township and Village of Thompsonville
Community Joint Planning Commission
14731 Thompson Avenue, Thompsonville, MI 49683
Minutes – November 5, 2015 Regular Meeting

Sue Meredith declared the meeting open at 7:00 P.M. following the Pledge of Allegiance.

Present at roll call: JPC members Shelley Greene, Irene Dunham Thayer, Sue Meredith, Chris Jones, Don Suchocki, Debra Franke and Zoning Administrator Craig Meredith.

Absent: Peg Minster, Pat Shaeffer (excused) and Eugene Allen.

Guests: Ron Hitesman

Agenda Additions/Corrections. **Motion** by Debra, Irene seconded to approve the agenda. Ayes: all; motion carried.

Approval of Minutes. **Motion** by Irene, Chris seconded to approve the October regular meeting minutes as presented. Ayes: all; motion carried.

Unfinished Business

A. Airport. Craig will contact Marv Preprachal and request he give JPC an overview on December 3.

B. Mobile Home Replacement Amendment. Sue submitted the draft amendment to Dick Figura and has not yet received a response.

C. Zoning Signs. Debra was thanked for picking up and distributing the signs. Municipalities owe the JPC.

D. Capital Improvements Plan. Shelley distributed copies of the plan at the October meetings.

E. Recordings. A draft Policy on Use of Electronic Recording Devices was reviewed. **Motion** by Debra, Don seconded to accept the policy as presented dated November 5, 2015. Ayes: all; motion carried. The policy was signed by chair Sue Meredith.

F. Action Plan. Shelley suggested the JPC review some of the strategies to see what might be in place and others that could be implemented in the near term. Sue said this can be added to next month's agenda.

G. Debit Card. Sue has this in process with the bank's compliance officer for assurance on procedure.

H. Weldon Audit. Sue said the audit went very well and expects to know JPC's expense next month. QuickBooks for payroll may be used again but the township would absorb the check fee.

I. SUP for Campground. Stocklins to be contacted regarding the SUP. Weldon Township adopted ordinances on transient use permit, fireworks and noise. These are expected to address issues not covered by the Joint Zoning Ordinance.

J. Zoning Administrator Update. Craig provided written and oral reports covering the past month. He noted there were no completed permit applications.

K. Budget/Compensation Authorization. **Motion** by Shelley, Chris seconded to approve Craig's request to attend Michigan Right to Farm Act and Local Regulation Jurisdiction Training on December 16 at a cost of \$55. Roll call vote: Meredith, Jones, Suchocki, Franke, Greene and Dunham Thayer – aye; nays: none; absent: Minster, Allen and Shaeffer; motion carried. **Motion** by Irene, Debra seconded to approve the JPC compensation authorization, Shelley's expense report \$280.89 and payroll bill \$427.67. All ayes; motion carried.

New Business.

A. Village Report. Debra wants to give a report on Village business each month. Sue said this can be added as an agenda item for reports from all three. Some items Debra covered were the water system, snow plowing, fire barn roof replacement, Christmas decorations and the tree lighting on Saturday, December 5.

Correspondence. None.

Public Input. None.

Adjournment. **Motion** by Debra, Shelley seconded to adjourn at 8:05 P.M.

Respectfully submitted,

Shelley Greene
Secretary

Minutes are proposed until approved at the next meeting