

Colfax Township, Weldon Township and Village of Thompsonville
Community Joint Planning Commission
14731 Thompson Avenue, Thompsonville, MI 48683
Meeting Minutes – November 1, 2012

The meeting was called to order at 7:00pm by Sue Meredith followed by the Pledge of Allegiance.

Present at roll call: Jack Richter, Shelley Greene, Peggy Minster, Sue Meredith, Bryan Matthews, Don Suchocki, Debra Franke, Eugene Allen and Craig Meredith. Absent: Marty Lonn (excused) and Pat Workman. Guests: Marlene Robinson and Steve Haugen.

Citizen Matters. Steve Haugen advised that new PA103 allows the county to contract for building services which they have done. He may offer services and said he is in the planning stage. Marlene Robinson asked if Russ Smith was on the agenda regarding the new library.

Agenda Additions/Corrections. None.

Approval of Minutes. Don moved, seconded by Jack, to accept the October 4 minutes. Ayes: all; motion carried.

Draft Master Plan. Shelley advised that the master plan was approved and adopted by the townships and village. Her goal is to edit into a final version, hopefully by December.

Unfinished Business and Reports

- Zoning Administrator Contract. Sue received agreement to add a liability insurance clause as a separate item to the contract following the automobile insurance clause and forward to Dick Figura.
- Zoning Ordinance Quotes. LANDPLAN's proposal was received; will wait to open with others. Shelley asked how the group felt about a special meeting to review proposals. Jack recommended it to avoid delays and was supported by Sue. Shelley will urge submittal as soon as possible and set up special meeting accordingly; everyone agreed.
- GT Band Grant. Craig obtained application; we need budget/matching amount. Eugene asked if there is a deadline; it is December 31. He noted the quotes will help determine the financials that are needed to complete it. Craig said the county census includes the necessary demographics. The state grant requires significant detail. Shelley will work on the GT grant and Sue on the state grant.
- JPC Terms. Sue discussed appointments which are three years following the initial term. Discussion on timing of term (January 1); staggered terms create a cycle so they aren't expiring at the same time. Sue then raised issue of budget development and reviewed entity percentages from the ordinance. Based on budget timeline for entities, Peggy suggested appointing a committee. Jack, Don and Eugene volunteered.
- Expense/Compensation Approval. Expense list was reviewed. P.O. box was renewed; Sue reported the old JPC legal expense was adjusted to \$100.

New Business

- Training. There was no activity to report.
- Parks and Recreation Commission. Shelley reported there will be vacancies and she is considering applying. There is P&R interest to explore tennis; this may be an opportunity for the village courts.
- Library. Sue sent Russ Smith an email; thought he would be here to present new plans. Debra said he reviewed plans with the village and said it looks very nice. Sue requested Shelley write a letter inviting Russ to the December meeting.

Correspondence. Zoning ordinance proposal was received from LANDPLAN. Will wait to open.

Adjournment. Jack moved, seconded by Bryan to adjourn at 8:00PM. Next regular meeting is December 6 at 7:00PM.

Respectfully submitted,

Shelley Greene
Secretary

Minutes are proposed until approved at the next meeting.